6WXGHQW +DQGERRN

+%8 FRPSOLHV ZLWK DOO DSSOLFDEOH IHGHUDO DQG VWDWH ODZV QRW
EDVHG XSRQ WKH EDVLV RI UDFH FRORU QDWLRQDOLW\ RU HWKQLF R
HPSOR\PHQW YLVLWRU RSSRUWXQLWLHV ,QTXLULHV FRQFHUQLQJ WKH QRWLF
UHIHUHQFHG KHUHLQ VKRXOG EH UHIHUUHG WR WKH $VVRFLDWH 3URYR

(YHRQW•ÀD`QDDHPHQW DQG 6SDFH 8WLOL]DWLRQ
8VHUÍ-RQSEQL%Y HéaVaLWàD)DFLOLWLHV
6FKHGXOLQJ)DFLOLWLHV DQG 5HVRXUFHV

)LQDQFLDO$ LQF aHBÀF3HQ
&KHFN &DVKLQJ
&DVKLHU¶V 2IILFH
7XLWLRQ DQG)HHV 3D\PHQW 3ROLF\ IRU $OO 6WXGHQWV
a¯å9€X½"™oQFdxÐR U 6WXGHQWV
p •¼"™o …†AtÐ 0

'UXJ3ROLF\
6HDUFK DQG 6HL]XUH 3ROLF\
7LWOH ,;

&RPSXWHU DQG 7HFKQRORJ\ 8VH 3ROLF\
&RPSXWHU 8VH 3ROLF\
$SSURSULDWH 8VH
&RPPHUFLDO 8VH
$XWKRUL]DWLRQ
)DLU 8VH DQG &RS\ULJKW /DZ
8QLYHUVLW\ &RPSXWHU V
7HFKQRORJ\ RQ &DPSXV
+XVN\1HW
2)UHH 'RZQORDGV

'HSDUWPHQW RI 7UDQVSRUWDWLRQ 6HUYLFHV
'ULYLQJ 5HJXODWLRQV RQ &DPSXV
9HKLFOH 5HJLVWUDWLRQ 3DUNLQJ 3HUPLW
3DUNLQJ
9LRODWLRQV
7RZLQJ
7UDYHO DQG 8QLYHUVLW\ 9HKLFOHV

&RPPXQLFDEOH 'LVHDVH 3ROL

6WXGHQW *ULHYDQFH 3URFHVV

6WXGHQW &RGH RI &RQGXFW
'HILQLWLRQV
6WXGHQW &RQGXFW $XWKRULW\
3URVFULEHG 6WXGHQW &RGH RI &RQGXFW
6WXGHQW &RQGXFW 6\VWHP 3URFHGXUHV
,QWHUSUHWDWLRQ DQG 5HYLVLRQ

8QLYHUVLW\ $GPLQLVWUDWLRQ

'LUHFWRU\ HU QHRU D*O 3KRQH 1XPEHUV

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, Q W U R G X F W L R Q W R -

5HQHZ RXU &DPSXV 5HQHZ RXU &RPPXQLW\
%ULQJ $WKHQV DQG -HUXVDOHP 7RJHWKHU
([SDQG RXU &RPPLWPHQW WR WKH &UHDWLYH $UWV
&XOWLYDWH D 6WURQJ *OREDO)RFXV
0RYH WR WKH 1H[W /HYHO DV DQ ,QVWLWXWLRQ

7KH IXOO WH[W RI 7KH 7HPSOH 3OHGJH DQG WKH VXSSRUWLQJ GRFXPHQWV

7UDGLWLRQV DUH D VRXUFH RI SULGH DQG HQWKXVLDVP WR D XQLYHUV
WKURXJK WKH \HDUV DQG JHQHUDWLRQV WKH 0XVFRJHH 1DWLRQ KDV WKHLU WHPHQW RI DWWHQ
FKDQJLQJ XQLYHUVLW\ LV WKDW WRPRUURZ¶V WUDGLWLRQV DUH EHLQJ

'XULQJ :HOFRPH 'D\V DOO LQFRPLQJ VWXGHQWV KDYH WKH SULYLOHJH
DUHQLJKWHG DQG JLYHQ WKHLU %HDQLHV 7KLV FHUHPRQ\ FHOHEUDWHV
DQG WKH QHZ OHJDFLHV WKDW DUH EHLQJ PDGH

7KH EHDQLH LV WKH 8QLYHUVLW\¶V ZD\ RI ZHOFRPLQJ IUVKHQHDUWR WK
WR ZHDU WKHLU EHDQLHVRXDUWLZKLWFKHHHF[FXUVLQWK7XLUVW ZHHN RI FODV
ORVH WRHD7UXJWKH\ FRQWLQXH WR ZHDU WKHLU EHDQLHV IRU DQ DGGLW

:KHQHYHU \RX KHDU VRPHRQH \HOOH'R*6 8XVN\RXLQ DQG JLYH RQH OR
LV GRQH DW VSRUWLQJ HYHQWV JUDGXDWLRQV DQG RWKHU IHVWLYH

7KH +%8 6HDO LV D VRXUFH RI SULGH IRU +%8 7KH %LEOH UHSUHVHQW
UHSUHVHQWV WKH PRXQG RQ ZKLFK RXU HRXQG ³-HVXV &KULVW LV /RUG ´ 7K
VLJQDWXUH %LEOH UHIHUHQFH -RKQ %H VXUH WR REVHUYH WKH K
DQ\ZKHUH RQ FDPSXV

,Q WKH +LQWRQ &HQWHU QDPHG DIWHU E%8¶V ZLWWK3RZHULQWRQ¶V
TXL] WHVW RU FODVV JLYH KLV QRVH D JHQWOH UXE DQG PD\ KLV OX

'XULQJ WKH IDOO VHPHVWHU FRPH EDFN KRPH DQG FHOHEUDWH WKH O
WLPHZLWK WKH SDVW PHHWV WKH SUHVHQW ZLWK H[FLWHPHQW IRU WKH
VWXGHQWV FHOHEUDWH DQG WKH XQLYHUVLW\ KDV D SDUW\

(YHU\ )ULGD\ QLJKW EHIRUH D KRPH IRRWEDOO JDPH WKH JDPHNLHV JDW
7KLV ODWH QLJKW SHS UDOO\ LV DOZD\V IXQDQG DQQRXQFHV VSHFLDO

7KH +XVN\ VLJQ LV PDGH E\ WRXFKLQJ WKH WKXPE WR WKH WLSV RI WK
KHDG 7KH RXWVLGH ILQJHUV SRLQW XS DUH VHQW WR WKH FHLOLQJ DV

,Q WKH JUHDW VWDWH RI 7H[DV
+RXVWRQ 86$
6WDQGV RXU QREOH $OPD 0DWHU
&KULVW VD\LQJ , DP WKH :D\
,Q RXU VHDUFK IRU NQRZOHGJH
7HPSHUHG ZLWK 7K\ ORYH
6HHNLQJ RXU SODFH RI VHUYLFH
:LWK ZLVGRP IURP DERYH
*LYH XV FRXUDJH VWUHQJWK DQG IDLWK
7R IDFH D ZRUOG ILOOHG ZLWK IHDU
(YHU RQZDUG WR WKH FKDOOHQJH
.QRZLQJ 7KRX DUW QHDU

*RG EOHVV RXU VFKRRO
.HHS KHDUW DQG WUXH
*RG EOHVV RXU $OPD 0DWHU
+DLO WKH 2UDQJH DQG %OXH

ZULWWHQ DSSHDO DQG FRQVXOW ZLWK WKH FKDLU WKH IDFXOW\ F
ZLOO RFFXU HLWKHU LQGLYLGXDOO\ RU LQ D JURXS DV WKH GHDQ
UHTXHVW D 6WDQGDUGV &RPPLWWHH SXEOLVKHV SURFHGXUHV IRU WKH &RPPLWWHH
FODULI\ WR DOO VLGHV DOORZLQJ IRU D WKRXJKWIXO DQG LQIRU
DVVXUH LQWHJULW\ LQ WKH DVVLJQLQJ RI JUDGHV WR VWXGHQWV
DXWKRULW\ WKDQ JUDGH 7KH PHPEHUVKLS RI WKH FRPPLW
SDUWLHV KHUHWRIRUH PHQWLRQHG ZLWK WKH GHDQ VHUYLQJ DV F
VHOHFW DW OHDVW RQH IDFXOW\ PHPEHU IURP WKH FROOHJH DQG
WR VHUYH RQ WKH &RPPLWWHH 7KH VWXGHQW PDNLQJ WKH FRPS
LQYROYHG QR OHJDO UHSUHVHQWDWLRQ QRU DQ\ RWKHU SDUWLHV
DQG GHOLEHUDWLQJ WKH &RPPLWWHH DW LWV DGYLVHU V WKRXJKW
GHDQ ZLOO DFFHVV WKH VDPH ILOH LQ $GYRFDWH ZKHUH WKH FKD
DQG ZLOO WKHQ GRFXPHQW LQ WKH QRWHV VHFWLRQ WKH MXGJHP
LQ WKH QRWHV 6HH¶V QRW WR &OHDU DQG DQ\ RWKHU GRFXPHQWV XVHG
KHDULQJ DQG WKH UHQGHULQJ LV WKH HQG RI WKH SURFHVV 1R D
PDGH WR WKH 3URYRVW RU WKH 3UHVLGHQW

,I WKH VWXGHQW EHOLHYHV WKDW WKH &RPPLWWHH¶V UHFRPPHQGDWLRQ
VWXGHQW PD\ VXEPLW D ZULWWHQ DSSHDO WR WKH 3URYRVW 7KH
QRW WR DFFHSW WKH DSSHDO WKH 3UHVLGHQW LV QRW WR EH FR
DJUHHV WR KHDU RQO\ WKRVH DSSHDOV ZKHUH JUDGXDWLRQ ZLOO EH FRQVLGHUHG
XQIDLU WKDW WKH VWXGHQW ZDV QRW WUHDWHG IDLUO\ LQ WK
WR GHPRQVWUDWH ZLWK IDFWV DQG HYLGHQFH WKDW WKH VWXGHQW¶V UHFH
RQ WKH 3URYRVW¶V ILQGLQJV WKH PDWWHU PD\ EH UHWXUQHG WR
UHYLHZHG 3URYRVW¶V RIILFH ZLOO XSORDG DQ\ SHUWLQHQW LQIRU
FDVH ILOH LQ $GYRFDWH

$ VWXGHQW LV SHUPLWWHG WR DV

Pp L@ 0 p S C

3HWLWLRQV PXVW LQFOXGH WKH IROORZLQJ FRQWHQW
D GHWDLOV JUDGH OHYHO V EHLQJ SHWLWLRQHG
E WKH UHOLHI EHLQJ VRXJKW
F FLUFXPVWDQFH WKDW ZRXOG JXDUDQWHH RU SROLF\ DQG
G DSODQ RI DFWLRQ LV WR SHWLWLRQ WKH
7KH $3* 6WDQGDUGV &RPPLWWHH FKDLUSHUVRQ ZLOO VFKHGXOH D
PHHWLQJ ZLWKLQ RQH ZHHN RI UHFHLYLQJ WKH SHWLWLRQ ZLW
'XULQJ WKH PHHWLQJ WKH VWXGHQW DQG KLV RU KHU SDUHQW RU
ZKLFK LV D IRUP RI LQWHUQDO UHYLHZ
$IWHU UHYLHZLQJ WKH SHUVSHFWLYHV DQG FODULI\LQJ LVVXHV W
DQ\ UHFRPPHQGDWLRQV 7KH VWXGHQW ZLOO EH
RI WKH PHHWLQJ ,Q DGGLWLRQ D OHWWHU ZLOO EH PDLOHG WR
7KH $3* 6WDQGDUGV &RPPLWWHH PD\ PDNH UHFRPPHQGDWLRQV WR

$OO DGYLVHHV DUH H[SHFWHG WR EH YLVLEOH WKURXJKRXW WKH VFKRRO GD\ XQOHVV RWKHUZLVH GLUHFWHG E\ D WHDFKHU RU DGPLQLVWUDWRU 6WXGHQWV DUH UHVSRQVLEOH IRU WKHLU RZQ EHKDYLRU DQG IRU WKH FRQVHTXHQFHV WKDW PD\ UHVXOW IURP WKHLU DFWLRQV

(YHU\ +%8 VWXGHQW KDV WKH GXWLHV RI D SHUVRQDO DFDGHPLF DGYLVLQJ VHVVLRQ ZLWK KLV RU KHU DGYLVRU¶V RIILFH KRXUV LQ DGYDQFH RI HYHU\ 3,1 UHTXLUHPHQW 7KH VWXGHQW LV UHVSRQVLEOH IRU ,GHQWLILFDWLRQ 1XPEHU DW WKH FRQFOXVLRQ RI WKLV YLVLW 2QFH EHJLQV WKH DGYLVHH ZLOO XVH WKLV 3,1 WR VLJQ XS RQOLQH IRU KLV VWURQJO\ HQFRXUDJHV WKH GHYHORSPHQW RI FRXUVH VFKHGXOHV ZLWK WKHLU ZD\ 7KH 3,1 ZLOO DOORZ VWXGHQWV WR FKDQJH WKHLU FRXUVH FKRLFH SHULRG ZLWKRXW LQFXUULQJ DQ\ $GG 'URS IHHV

*UDGXDWH VWXGHQWV PXVW DOVR PHHW ZLWK WKHLU DGYLVRU DQG UH WKDW WKH FODVVHV WKH\ ZHUH DGYLVHG WR WDNH DUH DYDLODEOH W PDNH WKHVH FRXUVH VFKHGXOH DGMXVWPHQWV LQ RUGHU WR VWD VHH DGYLVRUV WR

- 'LVFXVV DFDGHPLF VXFFHVVHV IDLOXUHV RU RWKHU LVVXHV WKDW
- 6HOHFW FRXUVHV IRU HDFK VHPHVWHU
- &RQVLGHU D FKDQJH RI PDMRU
-)LOH D GHJUHH SODQ
- 'LVFXVV WUDQVIHUV GUDOO DQG FDUHHU JRDOV
- 3URYLGH SHUVRQDO HQFRXUDJHPHQW DQG VXSSRUW

,W LV WKH VWXGHQW¶V UHVSRQVLELOLW\ WR VFKHGXOH DGYLVLQJ DSS VHUYLFHV PD\ UHVXOW LQ JUDGXDWLRQ GHOD\V GLQJXHHLEDQGRWSKRJUH SRVVLEOH FRPSOLFDWLRQV

$ VWXGHQW ZKR FHDVHV WR DWWHQG FODVV PXVW IROORZ WKH SUHVFU VWDWXV DQG OHDYH KLPVHOI LQ WKH EHVWWHSRVLWLRQVDQWZKLWK XQLYHUVLW\ )DLOXUH WR GR VR ZLOO UHVXOW LQ FRXUVH IDLOXUH V 6WXGHQWV FRQWHPSODWLQJ GURSSLQJ D FODVV PXVW VHH WKHLU DGY SURFHGXUHV WR FRPSOHWH XQWLO WKH IRUPV DUH ILOHG E\ WKH VWXGHQW 5HJLVWUDU $ VWXGHQW PD\ QRW GURS D FODVV DIWHU WKH SXEOLVKH

+RXVWRQ %DSWLVW 8QLYHUVLW\ PDLQWDLQV DFDGHPLF FDOHQGDUV ZLWK GLVDELOLWLHV $FW DQG 5HKDELOLWDWLRQ $FW RI UHJDUGLQJ VWXGHQWV ZLWK GLVDELOLW DFFRPPRGDWLRQV LV WR LQIRUP WKH SURIHVVRU LPPHGLDWHO\ DW WK ZLOO EH UHTXHVWLQJ DFFRPPRGDWLRQV ,Q RUGHU WR UHTXHVW DQG VWXGHQW LV WR FRQWDFW WKH 'LUHFWRU RI WKH DSSURSULDWH DFDGHPLF DFFRPPRGDWLRQV DUH DSSURYHG WKH 'LUHFWRU ZLOO SURYLGH D /HW DQG WKH VWXGHQW 7KH VWXGHQW PXVW DSSO\ IRU DQG ZLOO SURYLGH DSSURYHG ZULWWHQ DFFRPPRGDWLRQV HDFK VHPHVWH ZHEVLWH IRU DOO DFFRPPRGDWLRQV SROLFLHV DQG SURFHGXUHV ,I WKH VWXGHQW LV UHTXHVWLQJ DFFRPPRGDWLRQ 5HWDNH PHDO SODQ 6HUYLFH (PRWLRQDO 6XSSRUW $QLPDOV KH VKH VKRXOG UHIHU WR WK

ZZZ KEX HGXQGHU WKH OLQN IRU 5HVLGHQFH/GXUHVUDSVRWRFKRZ WRGDS
WKRVH DFFRPPRGDWLRQV 7KH VWXGHQW ZLOO FRQWDFW WKH 'LUHFWR
#KEX HWR VFKHGXOH DQ DSSRLQWPHQW WR GLVFXVV WKH DQG RIILFLDOO\
DFFRPPRGDWLRQV ,I DSSURYHG IRU WKH DFFRPPRGDWLRQV WKH 'LUH
WR 5HVLGHQFH /LIH DQG WKH VWXGHQW 7KHVH W\SHV RI DFFRPPRGDW
VHPHVWHUV DQG DUH UHTXLUHG E\ DSSO\ IRU WKHP \H

0RRG\ /LEUDU\ LV D NH\ FRPSRQHQW LQ WKH HGXFDWLRQ RI VWXGHQWV
WR WKH /LEUDU\¶V PLVVLRQ VWDWHPHQW WKH /LEUDU\ SURYLGHV ³WK
VSDFHV WKDW VXSSRUW WKH GHYHORSPHQW RI WKH 8QLYHUVLW\
DGGLWLRQ LQ WKH 0RRG\ /LEUDU\ EXLOGLQJ LQFOXGHV QRW RQO\
/HDUQLQJ &RPPRQV ZLWK VWXGHQW VWXG\ VSDFHVUWDQGHUPSRHUWDQWKD
WKSHF DGHPLF 6XFFHVWKHWLQHJUDQG RWKHUHQW RI XLFFHVV

/LEUDU\ UHVRXUFHV DQG VHUYLFHV DUH ORFDWHG RQ WKH VHFRQG IOR
LQFOXGHV ERWK SULQW DQG RQOLQH PDWHULDOV VHDWLQJ DUHDV WR VXSSL
OLEUDU\ UHVRXUFHV DUH RQOLQH XVHUV FDQ EDFFHVV RXU WHRO
OLEUDU\¶V 'LVFRYHU\ 6HDUFK EKRPH SDUWKH WKH FDWDO
FROOHFWLRQ DQG PRVW RQOLQH GDWDEDVHV RI MRXUQDO KROGLQJV D
OLEUDU\¶V SULQW FROOHFWLRQ WKH VHFRQG IORRU FRQWDLQV VSDFH
DV IRXU JU\RXSRPWXG7KH VWXG\UHVRXUFHV DQG EDFRPSXWHUOHEDOH GH
ZLUHOHVV QHWZRUN SURYLGHV LQWHUQHWDFFHVVWDWLRQVDQGXSRQW VSKRQ
$GGLWLRQDOO\ VLQFH OXGH D SKZRWRFRSLHUR DNLRVN WR FKHFNRXW ODSWR
SULQWHUV GRZQVWDLUV DQG RQH RQ WKH VHFRQG IORRU 7KHUH LV DQ
KLJKHU FRVW RI FRORU SULQWLQJ

0RRG\ /LEUDU\ LVKRXHQ D ZHHN ZLWK UHIHUHQFH VHUYLFHGHDSWKLODEOH
UHIHUHQFH VHUYLFH LV DYDLODEOH E\ DSSRLQWPHQW DQG WKH OLEUD
PDQ\ XQLYHUVLW\ FODVVHV 5HIHUHQFHUHXHVWQRQ#KEXQHGX DGGUHVVH

VR C‡1V• . W0R R G ¡RÄH U GRZO #KsÐp Â)–° L RV N WR FlˆV ÏsÐp Â)–° L PZ

$OO OLEUDU\ ZRUNVWDWLRQV DQG NLRVN ODSWRSV ZLOO UHTXLUH WKH
SDVVZRUG)RU SDVVZRUG LQIRUPDWLRQ RU TXHVWLRQV SOHDVH FRQWDFW
6\VWHPV DW 5HIHUHQFH OLEUDULDQV DUH DYDLODEOH WR DVVLVW
GDWDEDVHV DQG UHVRXUFHV LQ WKH OLEUDU\ P DWHULDOV DYDLODEOH
SXEOLF DQG GRHV QRW UHTXLUH D ORJ

7KH 0RUULV &RXQWXUDO $UWV &HQWHU DW +RXVWRQ %DSWLVW 8QLYHUV
WR WKH FRPPXQLW\ DQG DUH IUHH IRU + %DSWLVW VWXGHQWV DQG DXWKRUL]HG
D P S P H[FHSW RQ 8QLYHUVLW\ KROLGD\V

+ROGLQJ RQH RI WKH PRVW H[WHQVLYH FROO'HXFKDPS%LEOHDUHV%XLOH OHV
H[KLELWV LQFOXGH DQFLHQW PDQXVFULSWV PHGLHYDOLOOXPLQDWHG
RI WKH ILUVW %LEOHV SULQWHG LQ $PHULFDDQGHDUO\EULWLVKH(QJOLVK
DOO FUHDWLYHO\ GLVSOD\HG WR VKRZ WKH %LEOH V KLVWRU\ DQG LP
DUH DYDLODEOH IRU YLHZLQJ DQG DQVZHULQJ TXHVWLRQV DERXW WKH
ZZZ KEX HGX ELEOHPXVHXP

6KRZFDVLQJ 7H[DV EHWZHHQ0XVHDXPRI $PHULFDQ $UFKLWHFWXUH DQG
IHDWXUHV KRXVHKROG IXUQLVKLQJV DQG GHFRUDWLYH DUWV IURP WKH
VHWWOHZHPHQWX HGX+ %RXWKDPSXV)DFLOLWLHVUDUL V
&HQWHU 0XVHXPRI$PHULFDQ&KLWHFWXUHDQG'HFRUDWLYH$UWV

$ ZLQGRZ LQWR WKH 6RXWKZHVWHUQ%DSWLVW7KHRORJLFDO6HPLQDU\R
VHWWLQJV FORWKLQJ ILQH IXUQLVKLQJV XQLIRUPV WRROV DQG ZHDS
UHEXLOW WKHLU OLYHVZZDKWEXHGX+%RXWKDPSXV)DFLOLWLHVUDUL V
$UW&HQWHU 0XVHXPRI6RXWKHDVWHUQ\ DSS[

+%8 XVHV %ODFNERDUG DV WKH /HDUQLQJ0DQDJHPHQW6\VWHP FO
FRPSOHPHQWDU\ FRXUVHV +XVN\QHW LV WKH RIILFLDO UH
À V`@`NERDUG DV•K X u°P0 y D Ii0\OHGPLC UN@0P RU PpH XqVD&

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- +DYH D VFKRRO OLF HPHUJHQF\ SODQ LQ SODFH
- %H RI OHJDO DJH RU ROGHU XS IRU DQ RQOLQH RIIHU

<RX PXVW WKH SODQ DV ORQJ DV \RX DUH UHJLVWHUHG DW D FROOHJH
DQG LQ :KHQ \RXU 2IILFH IRU (GXFDWLRQ SODQ H[SLUHV

- 7KH 2IILFH DSSOLFDWLRQ GRHV QRW KDYH D OLPLW RQ WKH QXPEHU RI GRFXPHQWV EXW FDQQRW HGLW RU FUHDWH QHZ GRFXPHQWV
- 2IILFH VHUYLFHV DVVRFLDWHG ZLWK WKH [HURV SURGXFWV DUH QRW 2QH'ULYH ZLOO QR ORQJHU ZRUN

- *R WR &ORXG 6HUYLFHV SDJH RQ +ZZZ [KUDHWDLOHRQOLQH RUJ\ VHUYLFHV WR FUHDWH DQG SXUFKDVH [HURV VHUYLFHV
- &OLFN WKH 2IILFH $FWLYDWH EXWWRQ DQG IROORZ WKH SURPS +%8 HPDLO DGGUHVV SDVVZRUG
-)ROORZ WKH VRIWZDUH GRZQORDG SURPSW

$WKOHWLF /LIH

+RXVWRQ %DSWLVW 8QLYHUVLW\ QRZ VSRQVRUV 1&$$ 'LYLVLRQ , DWK
VDQG EHDFK YROOH\EDOO VRFFHU YROOH\EDOO FURVV FRXQWU\ ED
DQG ILHOG JROIZRQ¶V WHQQLV DQG FRPSHWH LQ IRRWEDOO VRFFHU FURV
WUDFN DQG ILHOG RXWGRRU WUDFN DQG ILHOG JROI DQG EDVHEDOO

&DPSXV 6HUYLFHV

7KH +%8 8QLYHUVLW\ 6WRUH LV ORFDWHG RQ WKH ILUVW IORRU RI WKH
WZZZ KEXERRNV VWRUHHFRP LOV RQ KRXUV RI RSHUDWLRQV PHWKRGV RI
RUGHULQJ SXUEKDVLQJ EXQG SROLFLHV DQG RWKHU VHUYLFHV RIIHUHG

$W WKH LQLWLDO +%8 HQUROOPHQW FDUGDZFKWVQWKGHQWVWXGHQWLYHUV DQ ,
DQG SKRWROR,VW D UHSODFHPHQW ,' FDUG PD\ EH SXUFKDVHG IRU D IH
FLUFXODWLRQ GHVN LQ 0RRG\ /LEUDU\

7KH VWXGHQW ,' FDUG LV XVHG LQ D YDULHW\ RI ZD\V LQFOXGLQJ EXV
- OLEUDU\ RXUFH FKHFNRXW
- GLQLQJ VHUYLFHV PHDO SODQ RU GHFOLQLQJ EDODQFH
- 8QLYHUVLW\ %RRNVWRUH ERRN EX\
- XWLOL]LQJ VHUYLFHV VXFK DV OLQN &RQQHFW DQG &RXQVHOLQJ
- DWWHQGDQFH WUDFNLQJ DW &RQYRFDWLRQ DQG RWKHU &/: (YHQW\
- %UDGVKDZ)LWQHVV &HQWHU DFFHVV
- +RGR 5HQVFHG&RROHJH UHVLGHQW DFFHVV
- DGPLVVLRQ WR +%8 UHJXODU VHDVRQ KRPH DWKOHWLF HYHQWV
- DGPLVVLRQ WR 0RRG\ /LEUDU\
- ODSWRS NLRVN FKHFNRXW

8SRQ UHTXHVW VWXGHQWV PXVW IXUQLVK VDWLVIDFWRU\ LGHQWLILFD
DGPLQLVWUDWLYH RIILFLDO RU RU RU HXD3U HVñb y)% H@p XRUU D@à@TpQQW

7KH PLVVLRQ RI WKH $FDGHPLF 6XFFHVV &HQWHU $6& LV WR SURYLGH
VWXGHQW VFKRODUVKLS FRDFKLQJ DQG DEKLHYHPHQW 5HVRXUFHV DUH RIIHUHG
LQGLYLGXDO DQG JURXS WXWRULQJ 6XSSOHPHQWDO ,QVWUXFWLRQ DF
7KLV VSDFH LV RSHQ WR DOO VWXGHQWV IRU VWXGLHV DQG LQYLWDWLRQDO
DYDLODEOH IRU RXWUHDFK PHHWLQJV RU SHUVRQDO XVH

7KH 2IILFH RI &DUHHU DQG &ROOLQJ DW +RXVWRQ+LOO SURIHVVLRQDO
PDMRUV LQFOXGLQJ DOXPQL :H SUHSDUH RXU VWXGHQWV IRU WKH ZR
\HDU RI FROOHJH &DUHHU FRDFKLQJ DQG GHYHORSLQJ RXU VWXGHQ
\HDUV LQWR JUDGXDWH VFKRRO +%8 DOXPQL SURIHVVLRQDOV DUH HQFR
IRU FDUHHU DVVLVWDQFH DQG UHWRROLQJ +HUH DUH MXVW D IHZ RI R
ULJKW QRZ

- &DUHHU GHYHORSPHQW VHPLQDUV DQG ZRUNVKRSV
- %XVLQHVV (WLTXHWWH 'LQQHUV
- (PSOR\HU FRQQHFWLRQ VHVVLRQV
- &DUHHU FRXQVHOLQJ DQG FDUHHU DVVHVVPHQWV LQ VHDUFKLQJ IR
- &DUHHU)DLUV HYHU\ \HDU
- &DPSXV LQWHUYLHZV ZLWK HPSOR\HUV IRU LQWHUQVKLSV DQG MRE
- $VVLVWDQFH ZLWK [illegible] LQWHUQVKLSV DQG MRE RSSRU
- 0RFN LQWHUYLHZV LQ SUHSDUDWLRQ IRU UHDO LQWHUYLHZV
- 6HDUFKLQJ DQG SUHSDULQJ IRU LQWHUQVKLSV ZLWKLQ \RXU PDMRU
- ,QWHUQVKLS SODFHPHQW YLD WKH FRPPXQLW\ LQWHUQVKLS SURJU

7KH 2IILFH RI &DUHHU DQG &ROOLQJ DQG LWV GXHDVWRUXDFHG JUDGXDWH
VWXGHQWV ZLWK H[WHQGHG KRXUV RQ 0RQGD\V DQG 7XHVGD\V XQWLO
&DUHHU DQG &ROOLQJ,E\ +DWXWH QZKLFK 'UHS SRVWHG RQ RXU ZHEVLWH
ZZZKEX HGX FDUHHURUDEVGHDDOHGUDQGFDOO3QJ#KEHKHGX IUHH WR VWR
&DUHHU &HQWHU WR VFKHGXOH DQ &HQWHU 5RRP

&RQVHOLQJ VHUYLFHV GXULQJ DOO DQG VSULQJ VHPHVWHUV IRU FXU
WKURXJK D SDUWQHUVKLS ZLWK -XOLDQQD 3RRU 0HPRULDO &RXQVHOLQ

7R VFKHGXOH DQ DSSRLQWPHQW [illegible] DUH UHTXLUHG DQG DFYRDPLODEOH DWEHUWRQ&RXQVHOLQJ VHUYLFHV DUH FXUUHQ
ZLWKRXW FKDUJH WR +%8 VWXGHQWV

/RFDWHGGR 5HVLGHQFH &ROOHJH $
+RXUV 0R7XH:HGR $0 3
)RU DGGLWLRQDO LQIRUPDWLRQ [illegible]

+RXVWRQ %DSWLVW 8QLYHUVLW\ FRPSOLHV ZLWK WKH $PHULFDQV ZLWK
5HKDELOLWDWLRQ $FW RI UHDVRQDEOH DFFRPPRGDWLRQV WR HQVXUH WKDW
ZHEVLWHV DQG SURFHGXUHV

+%8 1DYLJDWH SURYLGHV D FHQWUDO ORFDWLRQ IRU VWXGHQWV WR ILQG
WKHP VXFK DV 6XFFHVV &HQWHU DV ZHOO DV VFKHGXOH DSSRLQWPHQWV ZLWK LQVWU
LQIRUPDWLRQ VXEPLWWHG E\ WKHLU SURIHVVRUV <RX FDQ DFFHVV +%8 1DYLJDWH E\ FOLFNLQJ RQ WKH 1DYLJDWH LFRQ

7KH 2IILFH RI ,QWHUQDWLRQDO DQG 9HWHUDQV 6WXGHQW 6XFFHVV HQVXUHV
LQWHUQDWLRQDO DQG YHWHUDQ VWXGHQWV LQ YDULRXV DUHDV RI QHH
DGYLVLQJ QDYLJDWLQJ IHGHUDO UHJXODWLRQ DQG DSSO\LQJ IRU IHG

7KH RIILFH LV ORFDWHG RQ WKH &HQWHU DQG FDQ EH UHDFKHG DW
JRJORERDO# RU YLVLW XV DW KWWS RU LQIRUPDWLRQ DERXW
ZZZ KEX HGX YHWHUDQV

7HVWLQJ 6HUYLFHV VHHNV WR SURYLGH D VHFXUH SURFHVVLRQDO VXS
LQGLYLGXDO 8QLYHUVLW\ VWDII DQG IDFXOW\ ,QVWLWXWLRQDO WHVWI
IROORZLQJ H[DPV

- $FDGHPLF 7HVWLQJ IRU +%8 FRXUVHV PXVW EH UHTXHVWHG E
- $&7 5HVLGXDO
- $/(.6 0DWK 3ODFHPHQW 7HVWV
- &/(3
- &RPSXWHU 3URILFLHQF\ ([DP
- (GXFDWLRQDO 3V\FKRORJLFDO 7HVWV
  - 3URRU DSSURYDO LV UHTXLUHG IURP HGXFDWLRQ DGYLVI
  - 5HIHUUDO 6HUYLFHV &RRUGLQDWRU 6WXGHQW 6XFFHVV &HQWHU
    LQIRUPDWLRQ
- +(6, $ DQG +(6, $ ZLWK &ULWLFDO 7KLQNLQJ
- L%7 7+($
- ,QGLYLGXDO 3URFWRULQJ IRU GLVWDQFH OHDUQLQJ IRU RWKH
- 5HDGLQJ3HQ7HVW

7KH PLVVLRQ RI 75,2 6WXGHQW 6XSSRUW 6HUYLFHV 66 SURYLGHV VXFFHHG KROLVWLFDOO\ E\ HPSRZHULQJ WKHP WR H[SDQG WKHLU KRUL

:H GR WKLV E\ SURYLGLQJ DFDGHPLF WXWRULQJ DVVLVWDQFH ZLWK LQ ILQDQFLDO DLG SURJUDPV UHVRXUFHV IRU VKRUW DQG ORQJ WHUP FRPSOHWLQJ ILQDQFLDO DLG DSSOLFDWLRQV $OVR WKH SURJUDP SUR JUDGXDWH DQG SURIHVVLRQDO SURJUDPV 666 DOVR SURYLGHV LQGLYL FDUHHU YRFDWLRQDO DQG JRDO VHWWLQJ 6WXGHQWV LQ WKLV SURJUDP DOVR OHDGHUVKLS VNLOOV DQG SDUWLFLSDWH LQ GLIIHUHQW DFWLYLWLHV DQ

(OLJLEOH VWXGHQWV PXVW EH 8 6 FLWL]HQV RU OHJDO UHVLGHQWV DQG FXUUHQWO\ HQUROOHG LQ D FUHGLW EHDULQJ FRXUVH

%H D JUDGXDWLRQ FROOHJH VWXGHQW

+DYH GHPRQVWUDWHG ILQDQFLDO QHHG DV LGHQWLILHG E\ WKH)

+DYH D GRFXPHQWHG GLVDELOLW\

7KH FOLQLF RSHQV WKURXJKRXW'DYLHVDQG/RQJ0HPEHUVHU DQG RSHQV WKH ILU
VHPHVWHU&OLQLF LV RSHQ GXULQJ IDOO DQG VSULQJ VHPHVWHUV ZKH
RSHQ GXULQJ ILQDOV KROLGD\V VXPPHU WHUPV EHJLQ7KXUVGD\WEHHUREUHD
WKH ODVW GD\ RI FODVV IDOO DQG VSULQJ VHPHVWHUV

7KH ODVW SDWLHQW ZLOO EH VHHQ DW PLQXWHV SULRU WR WKH VFK
WR VHH VWXGHQWV RQ WKH GD\V WKH\ DUH VFKHGXOHG WR ZRUN &OLQLF VKRX
PDGH DW WLPHV WKDW GR QRW FRQIOLFW ZLWK WKH VWXGHQW V FODV

7KH &OLQLF VWDII DUH OLFHQVHG PHGLFDO SHUVRQQHO FRQWUDFWHG
6\VWHP6WXGHQW +HDOWK 6HUYLFHV WKH\ SURYLGH FRPSUHKHQVLYH RU RYHUV W RI 6WXGH

6WXGHQWV DUH H[SHFWHG WR SUHVHQW D YDOLG +%8 VWXGHQW ,' FDU
LQFOXGH EXW DUH QRW OLPLWHG WR

- &RPSUHKHQVLYH SK\VLFDO H[DPLQDWLRQ
- ,PPXQL]DWLRQV7XDOQRGVLWXE7H%U VFUHHQLQJ
- $GPLQLVWUDWLRQ RI DOOHUJ\ VKRWV DV UHTXHVWHG
- 2IILFH YLVLWV IRU EDVLF KHDOWK FDUH
- +HDOWK HGXFDWLRQ
-)DFLOLWDWLRQ RI UHIHUUDOV

7KH VWXGHQW LV UHVSRQVLEOH IRU WLPHO\ SD\PHQW DFFXUDWH GHWDLOHG DFFRXQWLQJ
VHUYLFHV DUH SRVWHG RX+W%6LGH DOWKH &ROOHJH ZDHQHW WR FKDQJ
&KDUJHVKHDOWK VHUYLFHV ZLOO EH DSSOLHG WR RQH¶V +XVN\QHW DF

7R UHTXHVW D FRS\ RI VWXGHQW KHDOWK UHFRUGV
-)RU PHQLQJLWLV LPPXQL2]DWLRQ I WRKHWDFLWVWKHU
-)RU RQPSXOLQLF YLVLWV FDOO WKH&HQWHUDW +HDO

,Q WKH HYHQW DQ DFFLGHQW UHVXOWLQJ LQ LQMXU\ WKH 8QLYHUVI
7KLV ZLOO KHOS HQVXUH PD[LPXP SURWHFWLRQ IRUDQGGXGHQWV $
DFFRUGLQJ WR WKH 8QLYHUVLW\ 3ROLFH V 0HGLFDO (PHUJHQF\ 3ROLF\

+%8 GLQLQJ VHUYLFHV WKURXJK $5$0$5. +LJKHU (GXFDWLRQ LV KHUH W
ILQG GDLO\ PHQXV LQFOXGLQJ QXWULWLRQ LQIRUPDWLRQ DPSOHQDWLRQ IRU DOO RXU
SODQ E\ YLVLWLQJ ZZZ[XEZHEDPSXVGLQLQJ

0HDO SODQV DUH DYDLODEOH FRQWDFWOHVV GHOLYHU\ DQG SLFNXS WR SXUFKDVH 7KH PHD
8QLYHUVLW\ YDFDWLRQ SHULRGV RU EUHDNV EHWZHHQ VHPHVWHUV 0H
VHPHVWHU EXW \RXU 'HFOLQLQJ %DODQFH ZLOO DUROORYHU DQG DYDLODEOH WR V
&DPSXV 'LQLQJ KWWSV[XEZHEDPSXVGLQLQJ FRP

$ PHDO VYDUHTXLUHG RI DOO UHVLGHQWLDO VWXGHQWV ,
QHHGV WR DOWHU KLV KHU PHDO SODQ D PHDO SODQ FKDQJH IRUP PD
2IILFH0HDO SODQ FKDQJHV DUH WKHQ LVVXHG ZKHQ D VWXGHQW JHWV
7ZR ZD\V WR SXUFKDVH D PHDO SODQ
7R KDYH \RXU +XVN\QHW DFFRXQW FKDUJHG IRU D PHDO SODQ YL
+RGR /REE\ WR VHW XS \RXU PHDO SODQ DUUDQJHPHQWV
7R SD\ E\ FUHGLW GR WR KEX FDP SXVGLVK FRP

1RWH $OO FDIHWHULD GLVKHV SODVWLF WXPEOHU JODVVHV KRW GUL
PXVW UHPDLQ LQ WKH FDIHWHULD

%DXJK RIIHUV IUHVK KHDOWK\ DQG GLYHUVH RSWLRQV WKDW DUH FXV
UHVLGHQWLDO UHVWDXUDQW ORFDWHG RQ WKH ILUVW IORRU RI WKH %
\RX FDQ GLQLQJ SURJUHVV WKURXJKRXW WKH HQWLUH UHVLGHQWLDO GLQL
RIIHULQJV LQFOXGH IUHVK SURGXFH YHJHWDULDQ RSWLRQV GHUHDNID
JULOO IDYRULWHV SL]]D DQG VSHFLDOW\ GRSWLRQV $OO RXU PHDO
\RX FDUH HDW PHDOV SHU ZHHN VHPHVWHU FDVK FUHGLW DQG GHELW FD
%DXJK 5HVLGHQWLDO 5HVWDXUDQW

/RFDWHG RII WKH PDLQ OREE\ RI WKH /HDUQLQJ &RPPRQV 5HOD[03 0eÀ

)LQG PRUH LQIRUPDWLRQ RQ 8QLYHUVLW\ 3ROLFH

7KH VHFXULW\ RIILFHUV RI WKH 8QLYHUVLW\ FRPPXQLW\ LV RI YLWDO FRQF
$GPLQLVWUDWLRQ DQG WHDFKHUV RQ FDOO\ WKURXJKRXW WKH GD\ &RQFXUUHQW
DFWLYH\ SDUWLFLSDWH DQG GR WKHLU VKDUH WR PDLQWDLQ WKH
FRPPXQLW\ KDYH D UHVSRQVLELOLW\ WR WKHPVHOYHV DQG WR RWKHU
ZLWK DOO ORFDO VWDWH DQG IHGHUDO ODZV DQG WKH 8QLYHUVLW\¶V

)DLOXUH WR SURWHFW RU PDLQWDLQ DQ DZDUHQHVV RI WKH HQYLU
LQFUHDVHG FULPHV 7KH +%8 SROLFH ZLOO FRQW
PHDVXUHV FDQQRW VXFFHHG ZLWKRXW WKH HQG
8QLYHUVLW\

7KH +RXVWRQ %DSWLVW 8QLYHUVLW\ LV WKH FDPSXV HQWLW\ LPPHG
FRQWDFW ZLWKLQ WKLV SROLF\ 7KH +%8 3ROLF\ 'HSDUWPHQW SURYLGH ODZ HQIRUFH
VHUYLFHV DQG RXWUHDFK SURJUDPV RI IUHVLGHQFH FRDUPSXV WLFYULWLHV DQG 2IIFWLYLW\ ZLWKLQ WKH
PRQLWRUHG DQG UHFRUGHG E\ WKH +RXVWRQ 3ROLFH 'HSDUWPHQW 7K
SROLFH DKQHLWUL PDHV WLVWDQFH LV QHHGHG 7KH +%8 3ROLFH 'HSDUWPHQW
UHODWLRQVKLS ZLWK WKH +RXVWRQ 3ROLFH 'HSDUWPHQW DQG WKH +D
DSSURDFK DGGUHVVHV VLWXDWLRQV DV WKH\ DULVH DV ZHOO DV IXWXU

7KH+LJKHU (GXFDWLRQ $FW 5HDXWKRUL]DWLRQ Z±LWK +6LFWXHLRQ(GXFDWLRQ
UHTXLUHV DOO LQVWLWXWLRQV RI KLJKHU HGXFDWLRQ WR KDSSXUWLFL
KRXVLQJ WRWWRWHXGWDEVLVK ERWK D 0LVVLQJ 6WXGHQW 1RWLILFDWLRQ
SURFHGXUH IRU KDQGOLQJ PLVVLQJ SHUVRQ UHSRUWV IDVWXGHQWRPZKRVH
FDPSX,V D PHPEHUH FDPSXV FRPPXQLW\ KDV UHDVRQ WR EHOLHYH WKDW
FDPSXV KRXVLQJ LV PLVVLQJ KH RU VKH VKRXOGDWPPHGLDWHO\ QRWLI
H[W 7KH +%8 3ROLFH 'HSDUWPHQWUZRQCUHSRQHWDDQGLPLWLDQWHSD
LQYHVWLJDWLRQ

)RU WKH SXUSRVHRQ RQKLEVPSXKHQWLQJ IDFLOLW\ LV GHILQHG DV DQ U
WKDW LV RSHUDWHG DQG JRYHUQHG E5\HWKH+QFH+QRXVWLRQ2HGXFDWLRQ H
H[FOXGHV WKRVH SURSHUWLHV WKDW DUH RZQHG E\ WKH 8QLYHUVLW\
GLYLVLRQ ZKLFK DUH RSHQWXRGHQWVHDVHG E\ QRQ

$ PLVVLQJ VWXGHQW DV DQ\ FXUUHQWO\ UHJLVWHUHGZKRVHGHQW RI +
QRW EHHQ VHHQ E\ IULHQGV IDPLO\ PHPEHUV RU DVHVRFLDWHVRQGHZK
DQG EURXJKW WR WKH DWWHQWLRQ RI D PHPEHU RI WKH 8QLYHUVLW\ F
RWKHU WKDQ D 8QLYHUVLW\ SROLFH RIHPLEHU WKH EHVW DVIPSHQWRQVKR
LPPHGLDWHO\ WRHUSRUWLRQKHVRQWKH 8QLYHUSLSRWOLFHOLFHO 7KHPH8QLDWHWL
DQ LQYHVWLJDWLRQ ZKHQ QRWLILHG WKDW D VWXGHQW ZKR UHVLGHV
UHDVRQ/ZDWH

SHUVRQQHO)RU TXHVWLRQV UHODWHG WR WKH FRQWHQW RI WKLV SROLF

$Q\ VWXGHQW HOLHYHV WKDW WKH\ DUH D WDUJHW RU YLFWLP RI VWDON
+%8 SROLFH GHSDUWPHQW IRU LQYHVWLJDWLRQ QRWLILHV WKH SHUVRQ
FKDUJHV WKH +%8 SROLFH GHSDUWPHQW DQG DGPLQLVWUDWLRQ UHVH
DOOHJHG RI VWDONLQJ IURP WKH FDPSXV RU XQLYHUVLW\ SROLFHV

)RU WKH SXUSRVHV RI WKLWLHÀop0p°€ 0€•R¼EQ' WK@QR`

2018-2019 Student Hand

$OO IDFLOLWLHV DQG PHHWLQJ VSDFHV RQ FDPSXV2DIUHF HDRO HQGDUHG D
8QLYHUVLW\ (YHQWV DQG &RQIHUHQFHV PXVW EH DSSURYHG E\ WKH 2I
WR UHFHLYLQJ FRQILUPDWLRQ RQ WKH 8QLYHUVLW\ &DOHQGDU 6WXGH
GD\V LQ DGYDQF PD\ EH VFKHGXOHG XS WR PRQWKV LQ DGYDQFH 6WX
FDOHQGDU WKHLU PHHWLQJ VSDFH HDFK VHPHVWHU DQG DOO UHJXODU
VKRXOG EH KHOG LQ FODVVURRPV RU FRQIHUHQFH URRPV RQ FDPSXV
FXVWRP KDOOV RU RXWGRRU VSDFHV $WWHQGDQFH DW WKH HYHQW FD

:KHQ SODQQLQJ DQ HYHQW PHHWLQJ \RX PXVW YLVLW WKH 2IILFH
$G $VWUD 7R UHTXHVW DQ HYHQW
D 6LJQ LQ WR \RXU +%8 3RUWDO P\ Da"ëÂ)–÷$Y&m YQ Da!% V

VKRXHOGPEGH E\ FDOOLQJ WKH 2IILFH RI 8QLYHUV
&RQIHUHQFHV DW RUPHDLOLQJ D HQYHORSH#WR X HGX

2018-

5HVLGHQFH /LIH

/LYLQJ RQ FDPSXV LV D VLJQLILFDQW SDUW RI WKH RSYUHUFDHOYOY F/RØDQHJH
OHDUQLQJ HQYLURQPHQWV SURYLGH RSSRUWXQLWLHV WR JURZ VSLULW
XQGHUVWDQGLQJ RI GLYHUVHGLFXFOWXUHHV LDQQRUJHDQL]LQJHWLPH IRU VWX
DFWLYLWLHV XGHVQWVWQWVHDUQVLQGHSHQGHQW UHVRQVLELOLW\ ZKLOH
VWDWHG LQ WKH +%8 Z9LZVKEQ GEBXWHQVLOODUV

<RX VKDOO ORYH WKH /RUG \RXU *RG ZLWK DOO \RXU KHDUW DQG ZLWK
,I \RX ORRN DW WKH DUFKLWHFWXUH RI WKH PRVW YHQHUDEOH
WKH\ ZHUH GHVLJQHG IRU FRPPXQDOHSHUFDWLRQV IDUVKDPHRQOLHEOV U
OLEUDULHV DQG OHFWXUH KDOOV VFKRODUVKLS KDOOV FDG FRPPRQOOLWJH DZDV
OHDUQHUV

:KHQ VWXGHQWV OLYH WRJHWKHU LQ DGGLWLRQ WR WDNLQJ FRXUVHV
FODVVURRP LQWR WKH UHVW RI WKHWXGHPSXV 3EXWHVWRGHQWVFKOWKHW
E\ VKDULQJ WKHLU RZQ XQGHUVWDQGLQJ RI ZKDW WKH\ OHDUQHG GXUL
FODVVPDWHV 7KH VWXGHQWV KDYH WKH FDSDFLW\ WR VSXU HDFK RWK
WKH\ VWXGRQRQ ,FRPWKLV ZD\ WKH ZRUN RI WHDFKLQJ DQG OHDUQLQJ LQ
VWXGHQWV 7KH\ VWD\ LQ WKH SODFH ZKHUH OHDUQLQJ RFFXUV DQG D
WKH\ DUH VWXG\LQJ 7KH VDPH G\QDPLF SRQ\ WLPH LQ WKH JHQHUDO
WKDW FRQVFLRXVO\ VHHNV WR IROORZ &KULVW DV D PRGHO KHOSV VW
EHFRPHV LQIXVHG ZLWK D FRPELQDWLRQ RI VFKRODUVKLS IULHQGVKLS
VWXG\ RQ WKH VDPH JURXQG 7KDW XQLTXH FRPELQDWLRQ LV ZKDW LQV
GHYHORS SRZHUIXO ERQGV WR WKHLU LQVWLWXWLRQV 7KHLU FROOHJH
UHVLGHQFH EHFRPH ZRYHQ LQWR WKH 7KDPHVWUHHW[FLWHPHQW D
FKLOGUHQ WR WKH VDPH SODFH WR KDYH WKH VDPH H[SHULHQFH

7KH5HVLGHQFHVWDWLHV FRPPLWWHG WR SURYLGLQJ DQ DWPRVSKHUH RI O
D KRPHOLH[WHULHQFH LQ WKH FRQWH[W RI XQLYHUVLW\ FRPPXQLW\ 5HVLG
'LUHFWRUV 5' DQG 5HVLGHQW $VVLVWDQWV 5$ ZRUN WRJHWKHU LQ
VWXGHQW VSHRZLWKXDOO\ DFDGHPLGRDOO\SK\VLFDOO\

DFK 5HVLGHQFH &ROOHJH KDVEE\KWRSVHHYN2QKBOHSLGHQWXPEHUV D
DOVR SOVWHG LQ WKH OREE\ RKRHXDFKQHLYGLQJ GHPHRUJHQWLHUV

5HJXO RIILFH KRXUV DUH 0RQGD\ WKURXJK)ULGD\ D P WR S P
FRXUVH RI WKH \HDU GXH WR KROLGD\V RU YDULDWLRQV LQ WKH 8QLY
VWXGHQWV PD\ FDOO WKH 5HVLGHQFH &ROOHJH 2IILFH DW RU YLVLW WKH RQG +%8 3ROLFH
HPHUJHQFLHV

7KH 5HVLGHQFH &ROOHJH ZLOO FORVH DW YDFDWLRQ WKH VHPHVWHU
WKH ODVW GD\ RI ILQDOV WKHHHDQGLQJ DW QRRQ WDWP 5HVLGHQFH &ROOHJHV ZL
GD\ EHIRUH FODVVHV EHJLQ HDFK WHUP DQG IROORZLQJ DOO YDFDWLR

x

- 5HPDLQ LQ WKH GHVLJQDWHG HYDFXDWLRQ ORFDWLRQ DQG DW
  EXLOGLQJ XQWLO \RX UHFHLYH IXUWKHU LQVWUXFWLRQV IURP
  VWDII PHPEHUV

127(7DPSHULQJ ZLWK OLIH VDIHW\ V\VWHPV GHWHFWRUV DQG RU VRXQGLQJ
ODZ 9LRODWRUV ZLOO IDFH D 'LVFLSOLQDU\ +HDULQJ DQG FRXOG EH U
YLRODWRUV FRXOG EH ILQHG XS WR KRXVLQJ GLVPLVVHG IURP FDPSXV

$ VWXGHQW HVWDEOLVKHV DQ XQDFFHSWDEOH SDWWHUQ RI PLVFRQGX
WKRXJK LQGLYLGXDO RIIHQVHV PLJKW EH PLQRU $ SDWWHUQ RI VW
LPPDWXULW\ PD\ EH LQWHUSUHWHG DV D VLJQLILFDQW GLVFLSOLQDU\ S

6WXGHQWV PXVW FRPSO\ ZLWK DOO ZULWWHQ DQG YHUEDO UHTXHVWV DQ

F R X U W H V \ W R R W K H U V D W D O O W L P H V

,Q R U G H U W R P H H W W K H P D Q \ U H T X H V W V R I U H V L G H Q W V W X G H Q W V I R U
F D P S X V W K H K R X U V E H W Z H H Q D P S K D Y H E H H Q V H W D V L G H D V T X L H W
U H O D [V W X G \ D Q G V O H H S

$ O O V L J Q V D Q G S R V W S U R P X G W K H + % 8 6 W X G H Q W / L I H 2 I I L F H E H I R U
5 H V L G H Q W L D O & R O O H J H V R U W H U V S U L J Q V D Q G R W K H U L W H P V Z L O O E H S
P R U H L Q I R U P D W L R Q S O H D V H F R Q W D F W \ R X U U H V L G H Q F H D V V L V W D Q W

$ O O U H V L G H Q W V D J U H H W R D E L G H E \ W K H I R O O R Z L Q J S U R F H V V
7 K H F R P S O D L Q W Z L O O G L V F X V V W K H S U R E O H P Z L W K D Q 5 $ 5 ' W K H
K R Z W R W D O N Z L W K W K H U R R P P D W H Q H L J K E R U W K H F R P S O D L Q L Q J
G L U H F W O \ Z L W K W K H U R R P P D W H Q H L J K E R U
+ % 8 V W D I I Z L O O I R O O R Z X S Z L W K W K H S U R P S O H P L Q L Q J D L E V L G H Q W R O
P H H W L Q J Z L O O E H K H O G D P R Q J U R P P D W H V Q H L J K E R U V D Q G V W D I I
D J U H H P H Q W P D \ E H I R U P X O D W H G W R K H O S D U U L Y H D W U H V R O X W L R
+ % 8 V W D I I Z L O O D O R Q J Z L W K W K H U R P P D W H Q H L J K E R U D J U H H P H Q W

2 Q O \ D I W H U W K H V W D I I I H H O V W K D W W K H U R P P D W H Q H L J K E R U U H V R O
U H V R O Y H W K H L V V X H Z L O O F K D Q J H L Q U R P R U D S D U W P H Q W D V V L J Q P H
U R P P D W H V Q H L J K E R U V L Q F H Q H D J U H R Q D U D F W

1 R V W X G H Q W L V W R S H U P L W K L V R U K H U U R P W R E H X V H G I R U D Q \ F R
5 H V L G H Q F H & R O O H J H V R U Q 8 Q L Y H U V L W \ J U R X Q G V L V I R U E L G G H Q Z L W
$ V V R F L D W H 3 U R Y R V W R I 6 W X G H Q W / L I H & D P S X V R U J D Q L] D W L R Q V P X V W R E
R U G H U W R F R Q G X F W P H H W L Q J V L Q F D P S X V K R X V L Q J D U H D V

9LVLWDWLRQ SROLFLHV KDYH EHHQ HVWDEOLVKHG WR FRQWURO GLVHDVH DQG SURWHFW VLFN HQDEOLQJ HQYLURQPHQW IRU DOO UHVLGHQWV

PD\ QRW VWD\ PRUH WKDQ WZR FRQVHFXWLYH QLJKWV LQ D PRQWK 2YHUQLJKW JXHVWV RI WKH VDPH KRXVHKROG DUH DOORZHG

- $OO GHFRUDWLRQV XVHG RQ WKH LQVLGH RI D 8QLYHUVLW\ EXLOGL
  UHWDUGDQW 2QO\ DUWLILFLDO WUHHV DUH SHUPLWWHG LQ VWXGH
  REVWUXFW DQ H[LW

,VVXHV DQG FRQFHUQV UHJDUGLQJ VWXGHQW KRXVLQJ DQGWUHVLGHQF\
DVVLVWDQW 7KLV ZLOO H[SHGLWH WKH UHSDLU RU UHVROXWLRQ RI \R
FRQFHUQV RU FRPSODLQWV FDQQRW EH VXFFHVVIXOO\ UHVROYHG E\ \R
VKRXOG FRQWDFW WKH 2IILFH RI *UDGXDWH 6WXGHQW +RXVLQJ DQG 6WXGHQW +D

$ ODXQGU\ URRP ZLWK ZDVKLQJ PDFKLQHV DQG GU\HUV LV SURYLGHG I
UHVLGHQWLDO DUHD

,I D UHVLGHQW EHFRPHV [LOO RU LQMXUHG RU DSSHDUV PHQW KH RU VKH PD\ JHW KH
RIILFH IRU DVVLVWDQFH GXULQJ RIILFH KRXUV $IWHU FKDRXUV F
IRU DVVLVWDQFH $RGXW GHQWHU RV WKDFHQ WHU XEVHDFK

5HVLGHQW PDLO LV UHFHLYHG DW WKH RIILFH LQ HDFK UHVLGHQWLDO
PDLO DW WKHLU LQGLYLGXDO PDLO ER[HV SDFNDJHV PD\ EH GHOLYHU
ZLOO EH WR SLFN XS PDLO GXULQJ UHJXODU RIILFH KRXUV 0DLO WKD
UHWXUQHG WR VHQGHU

0DLQWHQDQFH UHTXHVWV VKRXOG EH UHSRUWHG WR WKH 5HVLGHQW $VV

3OHDVH QRWH SRVWHG KRXUV RI RSHUDWLRQ $ OLIHJXDUG LV QRW RQ

6SLULWXDO /LIH

,Q IXOILOOLQJ WKH 6SLULWXDO /LIH GHSDUWPHQW LQFOXGHV WKH &KULVWLDQ FRPPXQLW\ OLIH DQG ZRUVKLS E\ FUHDWLQJ H[SHULHQFHV IRU VWXGHQWV WKDW DLG LQ WKH LQWHJUDWLRQ RI IDLWK DQG OHDUQLQJ

7KH 6SLULWXDO /LIH 'HSDUWPHQW LQFOXGHV WKH &RPPXQLW\ /LIH DQG 0LQLVWULHV 2IILFH WKDW DFW WKH 6SLULWXDO /LIH &HQWHU 0 ' $ 6WXGHQW &HQWHU

$OO VWXGHQWV VHHNLQJ DQ XQGHUJUDGXDWH GHJUHH IURP &/: *UDGXDWLRQ UHTXLUHPHQW RI FUHGLWV 6WXGHQWV XQGHUJRLQJ D PLQLPXP RI FUHGLWV SHU UHTXLUHPHQW LV PHW DQG WR FRPSOHWH WKHLU &/: JUDGXDWLRQ UHTXLUHPHQW EH satisfy this requirement in order to graduate from HBU.

&RPPXQLW\ /LIH DQG :RUVKLS HYHQWV DERXW DYDLODEOH &/: HYHQ &/: JUDGXDWLRQ UHTXLUHPHQW RU WKH 6SLULWXDO /LIH 3URJUDP

ZLOO UHFHLYH D WUDQVIHUUHG UHTXp€P0` VHGUDPa"éÂ)W"!P}SU

7KXUVGD\ 1LJKW :RUVKLS %60	FUHGLW
1DYLJDWH&RQ&DP)&XV 2XWUHDFK <RXQJ	FUHGLW HDFK
& 6 /HZLV :RUVKLS %LEOH 6WXG\	FUHGLW
6HUYH +RXVWRQ &DPSXV 6HUYLFH 'D	FUHGLWV
+%8 0LVVLRQ /HDUQLQJ 2SSRUWXQLW	8SWR FUHGLWV ZH
0LVVLRQ 7UDLSSSVUSYUHG	8S WR FUHGLWV Z
3UD\HU :DONV	FUHGLW
6HH <RX $W 7KH 3OH	FUHGLW
3DVVLRQ &RQIHUHQFH	8S WR FUHGLWV
$%,'(3UD\HU 5HWUHDW	8S WR FUHGLWV
2UJDQL]DWLRQ 6SRQVRUHG (YHQWV	FUHGLW
&/: 6PDOO *UERXHS 0WLXGLHV	FUHGLW
8QLYHUVLW\ 6SRQVRUHG /HIH§€EHF	

D6HUYLFH /HDUQLQJ,, QWWXQHWVV VHUYHEDKRUQDUDIDWKHQF\ RY
SHULRG RI RQH VHPHVWHU 6WXGHQWVWZDOLVHDVMEJQRQ DQ ZHOO DV
WKDW H[SUHVVHV WKH H[SHULHQFHV DQG OHVVRQV OHDUQHG WKURXJK
FRPSOHWLRQ RI DOO UHTXLUHPHQWV VWXGHQWSUHFHE D&F HSWG
E\ WKH 6SLULWXDO /LIH 2IILFH SULRU WR EHJLQQLQJ WKH LQWHUQVKLS

7KH &KXUFK /HDGHUVKLS,QWHUQVKLS IRU WKRVH VWXGHQWV ZKR
LQ WKHLU ORFDO &KULVWLDQ FKXUFK 7KH 6SLULWXDO /LIH 2IILFH SUHIHUV
WKH JLIWV RI RXU VWXGHQWV LQ WKH PLQLVWU\ VHWWLQJV WKDW *RG
OHDGHUVKLS IRU WKLV LQWHUQVKLS FRQVLVWV RI RQH H[WHQVLYH GL
SURJUDP RU JURXS RI SHRSOH 6WXGHQWV SDUWLFLSDWLQJ LQ WKLV L
RQH VHPHVWHU DW RQH &KULVWLDQ PLQLVWU\ VLWH &RPSOHWLRQ RI
SURSRVDO VXEPLVVLRQ DQG DSSURYDO IRU XQGHUJUDGXDWH JURXS DQG D ILQDO UHIOHFW
XVHG LQ FRQMXQFWLRQ ZLWK PHHWLQJ DFDGHPLF UHTXLUHPHQWV DQG
VDWLVIDFWRU\ FRPSOHWLRQ RI DOO UHTXLUHPHQWV VWXGHQWV UHFH

$VWXGHQW PD\ FRPSOHWH RQH &/, DQG 6/, LQ WKHLU FDUHHU DV D VW
FRQWDFW WKH 6SLULWXDO /LIH 2IILFH X HGX

6WXGHQW /LIH

7KH 'U -DPHV : 0DVVH\ 0DOH ,QWUDPXUDO $WKOHWH RI WKH <HDU WKH
$WKOHWH WKH <HDU DQG WKH ,QWUDPXUDO 7HDP RI WKH <HDU DUH DZDUG
WKH LQGLYLGXDOV DQG WHDP DFFXPXODWLQJ WKH PRVW SRLQWV GXUL

7KH +%8 %UDGVKDZ)LWQHVV &HQWHU [illegible] RSHQ WR WKH SXEOLF SURYLGHV \RX ZLWK WKH RSSRUWXQLW\ WR SURJUDPV WKDW KHOS \RX DFKLHYH WKH EDODQFH RI PLQG ERG\ DQG ZHOOQHVV &XUUHQWO\ HQUROOHG VWXGHQWV KDYH DFFHVV WR WKH IROO

-)LWQHVV IORRU TXDUH IHHW ZLWK FDUGLRYDVFXODU DQG VWUHQJWK
- [illegible]

0'$ 6WXGHQW &HQWHU %UDQGRQ W # RE XHP GX O

$W +%8 PDMRULW\ VWXGHQW ERG\ DUH FRPPXWHUV :H XQGHUVWDQG WK
XQLTXH FKDOOHQJHV RQ DFDGHPLF\VEDVLVWHQDWPDQ RRW 7KH &RPPXWHU
GHGLFDWHG WR SURYLGLQJ FRPPXWHU VWXGHQWV W KZKHUHXRFQHV W
FDPSXV G HQJDJLQJ FRPPXWHUV LQWR2QWKHZDFRZHOHGJHWHKSWULVHQVSURYLG
VSDFH WKDW LV GHGLF±DWHG&RPRORHRPXW7KLW VSDFH LV GHVLJQHG WR I
IURP KRPHG SURYLGH FRPP2XWKUDVWQLQWLQVDQG UHVRXUFHV QHHGHG WR I
FRPPXQLW\ RQ7KHR&SRXOHRPSHWDKZLDWKL]G IULGJH PLFURZDYH .HXULJ
VHSDUDWH TXLHW VWXG\ VSDFH ,W¶V WKH SHUDWVWUE&QRQOWKLEIRU

2 U J D Q L] D W L R Q D O 5 H O L J L R X V 6 S H D N H U 6 F K R O D U V K L S 3 U R J U D P R Q W K H Z D Y H K D V E H H Q X V H G W R G H Q W R O O J V O L V W L Q J R I V W X G H Q W R I I H U L Q J W X W R U L D O V H Y H Q F D W H J R U L H V R I V W X G H Q W + R Q R U 6 R F L H W \ 3 U R I H V V L R Q D O 5 H O L J L R X V 6 S H D N H U 6 F K R O D U V K L S 3 U R J U D P D Q G

$SSURYH DOO RXWVLGH YHQGRUV VSHDNHUV JXHVWV DQG FRQ
WKH\ DGYLVH
%H DYDLODEOH WR DWWHQG WUDLQLQJ VHVVLRQV DQG ZRUNVKRSV
3URYLGH HYLGHQFH IRU HDFK RUJDQL]DWLRQ WKH\ DGYLVH E\
D &RQVWDQW FOHDU FRPPXQLFDWLRQ ZLWK WKH RUJDQL]DWL
6WXGHQW ,QYROYHPHQW
E $WWHQGDQFH DW HYHQWV DQG PHHWLQJV DW WKH DGYLVRU
F $VVLVWLQJ LQ WKH PDQDJHPHQW RI VWXGHQW RUJDQL]DWLRQ FRQIOL

$ 7KH SURFHVV IRU SHWLWLRQLQJ RUJDQL]DWLRQV VKDOO EH DV IRO
&RPSOHWH WKH 1HZ 2UJDQL]DWLRQ 5HJLVWUDWLRQ)RUP IRXQG
ZHEVLWH
&UHDWH D FRQVWLWXWLRQ GHWDLOLQJ WKH ZRUNLQJV RI \RXU RUJDQL]DWLR
$OO GRFXPHQWV PXVW EH VXEPLWWHG WR WKH 2IILFH RI 6WXGH
D 7KH 2IILFH RI 6WXGHQW ,QYROYHPHQW PD\ UHTXHVW UHYLV
VXEPLWWLQJ WR 6*$
3HWLWLRQLQJ RUJDQL]DWLRQV ZLOO EH UHTXLUHG WR SDUWLFLSDWH WR 6*
D 1R PRUH WKDQ SUHVHQWDWLYHV QHHGHG WR SUHVHQW
6*$ ZLOO YRWH RQ RUJDQL]DWLRQ DSSURYDO DQG VHQG UHFRPP
,QYROYHPHQW WR EH DSSURYHG E\ WKH 'LUHFWRU RI 6WXGHQW
5HFRPPHQGDWLRQV ZLOO EH VHQW WR WKH $VVRFLDWH 3URYRVW I
$OO DFDGHPLF RUJDQL]DWLRQ¶V UHFRPPHQGDWLRQV ZLOO EH V
&KDLU DQG 'HDQ
7KH 2IILFH RI 6WXGHQW ,QYROYHPHQW RQ EHKDOI RI SURSRVHG Q
FRPSOHWH
% $GGLWLRQDO 5HTXLUHPHQWV
0HPEHUVKLS LV OLPLWHG WR +%8 VWXGHQWV RU FRPELQDWLRQ
+%8 FRPSOLHV ZLWK DOO DSSOLFDEOH ODZV UHJDUGLQJ QRQ
HQJDJH LQ SUDFWLFHV WKDW GLVFULPLQDWH RQ WKH EDVLV RI UDFH FRORU QL
DJH RU GLVDELOLW\ LQ HLWKHU HPSOR\PHQW RU WKH SURYLVLR
DQ RUJDQL]DWLRQ FDQQRW EH GLVFULPLQDWRU\
7KH SHWLWLRQLQJ JURXS¶V DFWLYLWLHV DQG QRQVFRQIOLFW ZLWK

D 7KH VHPHVWHU *3$ PXVW PHHW RU H[FHHG D DW WKH HQG
E 7KH RUJDQL]DWLRQ PXVW FRQWLQXH WR XSKROG WKH PLVVLRQ DQG SXUSRVH RI WKH RUJDQL]DWLRQ DV GLVFXVV WKH LPSOHPHQWDWLRQ DQG SURJUHVV RI WKH DFDG
F 7KH RUJDQL]DWLRQ PD\ QRW KROG DQ\ VRFLDO HYHQWV IRU W
G $Q\ DGGLWLRQDO UHTXLUHPHQWV DV GHWHUPLQHG E\ WKH 2II

)DLOXUH WR PHHW WKH DERYH UHTXLUHPHQWV GXULQJ WKH SURED
VXVSHQVLRQ IRU D PLQLPXP RI RQH VHPHVWHU RI 8QLYHUVLW\ U
DVVRFLDWHG ZLWK VXFK UHFRJQLWLRQ
+RQRU VRFLHWLHV DQG FKDSWHUV DUH OLPLWHG WR RQH SHU FDP
VFKRRO SURYLGLQJ WKHP ZLWK UHFRJQLWLRQ DQG E\ODZV LQ DG
E\ WKH 2IILFH RI 6WXGHQW ,QYROYHPHQW

$ 7KH 2IILFH RI 6WXGHQW ,QYROYHPHQW PD\ LPSRVH DGGLWLRQDO U
RUJDQL]DWLRQV
% (YHU\ VHPHVWHU *UHHN RUJDQL]DWLRQV PXVW SURYLGH XSGDWHG
PHPEHUVKLS WR WKH 2IILFH RI 6WXGHQW ,QYROYHPHQW ,QIRUPD

6 S DHFU H T X H V W V L Q F OX G H F W D L Y L W R X H W G R D R S D Z F H O Q D D Q W D F E O P H V X V E X L O G L
7 K H I 2 L F H R I 8 Q L Y H U V L W \ (Y H Q W V D Q G & R Q I H U H Q F H V L V O R F D W H G
5 H T X H V W V P X V W O E H D P W G R H Q E W Z H H N L Q D G Y D Q F H W R H Q V X U H D G H T X
S U R F H V V D Q G W R J L Y H I D F L O L W L H V D Q G F D W H U L Q J D G H T X D W H W L
3 O H D V H G R Q R W U H V H U Y H R W K H U V H U Y L F H S U R Y L G H U V L H F D W H U L
D S S U R Y D O
3 O H D V H G R Q R W D G Y H U W L V H H Y H Q W V X Q W L O D S S U R Y D O V D U H J L Y
& D O H Q G D U H Y H Q W U H T X H V W O L P E \ Y E L E W X K E P L W W 3 R U Q D O E \ V H O H F W
(Y H Q W ´ $ G $ V W U D

DUHD LPPHGLDWHO\ DVNHG WR OHDYH WKH DUHD RU UHFHLYH D
'HSDUWPHQW

- 3DUNLQJ IRU VWXGHQWV RQ *DPH 'D\V LQ HDUO\ 5HVLGHQWLDO &RO
%DXJK ZLOO SULPDULO\ EH XVHG IRU JXHVW IRRWEDOO SDUNLQ
- +%8 VWXGHQWV DQG WKHLU JXHVWV DUH UHPLQGHG WKDW WKH\ P
+DQGEDOO RQ FLFLHV LQFOXGLQJ D UHVWULFWLRQ RQ WKH DELOLW\ W
YLRODWLRQ RI WKHVH SROLFLHV PD\ UHVXOW LQ WKH LPPHGLDWH
WDLOJDWLQJ SULYLOHJHV FULPLQDO SURVHFXWLRQ DQG\ FDPSXV
WKURXJK WKH +%8 6WXGHQW /LIH DQG 8QLYHUVLW\ 3ROLFH 2IILFH

-)UHH DGPLVVLRQ WR DOO KRPH JDPHV LV DYDLODEOH IRU DOO +%8
,' 6WXGHQWV ZLOO UHFHLYH WLFNHWV DW WKH JDWH WR WKH VWD
- ,I DWXGHQW LV EULQJLQJ JXHVWV WR WKH JDPH WKH\ PD\ SXUFKD
WKH WLFNHWLQJ RIILFH 3OHDVH FDOO JDPH WLFNHWV
- 6WXGHQW VHDWLQJ ZLOO EH LQ VHFWLRQ 8SSHU ZKLFK LV WLW
- 6WXGHQW]DWLRQV DUH LQYLWHG WR EULQJ ZRRGHQ OHWWHUV RU
EHUIRU SURPRWLRQ

$OO EURFKXUHV IO\HUV DQG SRVWHUV PXVW EH@³6XEPLWWHG WR $S

7KH 8QLYHUVLW\ KDV SDUWQHUHG ZLWK /HDUILHOG/DEHOV UQJDQG WQH
OLFHQVLQJ SURJUDP

$OO ORVW DQG IRXQG LWHPV DUH WR EH WXUQHG LQ WR WKH 6WXGHQW &HQWHU 2IILFH GXULQJ
0 ' $QGHUVRQ 6WXGHQW &HQWHU %URZQ ,WHPV ZLOO EH KHOG IR
RXWVLGH RI UHJXODU EXVLQHVV KRXUV SOHDVH EULQJ WKH LWHP WR
WR LQTXLUH DERXW ORVW RU IRXQG LWHPV

$V UHTXLUHG E\ WKH +LJKHU (GXFDWLRQ $FW RI +($ DV DPHQGHG
2SSRUWXQLW\ $FW RI +RXVWRQ %DSWLVW 8QLYHUVLW\ HQFRXUDJH
JXLGHOLQHV WR UHJLVWHU WR YRWH DQG SDUWLFLSDWH LQ WKH GHPR
9RWHU UHJLVWUDWLRQ TXDOLILFDWLRQV LQ WKH VWDWH RI 7H[DV LQFO

- EH D 8 6 FLWL]HQ
- EH D UHVLGHQW RI WKH FRXQW\
- EH \HDUV RI DJH RU ROGHU RQ WKH GDWH RI WKH HOHFWLRQ
- QRW D FRQYLFWHG IHORQ XQOHVV D SHUVRQ V VHQWHQFH LV FRP
- QRW GHFODUHG PHQWDOO\ LQFDSDFLWDWHG E\ D FRXUW RI ODZ
- 7H[DV UHVLGHQW

9RWHU UHJLVWUDWLRQ LQIRUPDWLRQ FDQ EH REWDLQHG DW [XV HOHFWLRQV

6 W X G ¶ 5 Q J W K W V D Q G 5 H V S R

. Q R Z L Q J D Q G X Q G H U V W D Q G L
W K H V F K R R O F D O H Q G D U G H D G O L Q H V D Q G D O O X Q L Y H U V L W \ F R P P X Q L F
V W X G H Q W ¶ V X Q L Y H U V L W \ P D L O] R [R X W L Q H W R V X P P D U L] H V W X G H Q W ¶ V G L
W K H V W X G H Q W ¶ V U H V R Q V L E L O L W \

$ O O V W X G H Q W V D U H [illegible] D Q G I R U P
D G P L W W H G W K H X Q L Y H U V L W \ 7 K L V W K H Q E H F R P H V W K H P D L Q P H D Q
L V L P S H U D W L Y H W K D W V W X G H Q W V [illegible] will not
be an excuse for missing deadlines and other important expectations placed on students.) R U
D V V L V W D Q P H L Z L W K H O G L Q J G L U H F W L R Q V [illegible]
F R Q W D F 7 W K H S D [illegible]
F K R R V H W R K D Y H W K H L U K E X H G X H U D L O D G G U H V V H V R X
L V Q R W U H V R Q V L E O H I R U H P D L O G H O L Y H U \ W R H P D L O D G G U H V V H V R X

, Q F R P S O L D Q F H Z L W K W K H) D P L O 3 U L Y D F \ $ F W [illegible]
S H U V R Q D O \ L G H Q W L I L D E O H L Q I R U P D W L R Q W R D Q \ S H U V R Q R W K H U W K
I R U W K H 8 Q L Y H U V L W 6 W X G H Q W V P D \ J L Y H S H U P L V V L R Q I R U W K H L U H G
G H V L J Q D W H G S D U W L H V E \ F R P S O H W L Q J W K H) (5 3 $ $ X W K R U L] D W L R Q W R
5 H J L V W U D U V 2 I I L F H

, Q J H Q H U D O Q R S H U V R Q D O O \ U H [illegible]
Z L W K R X W Z U L W W H Q F R Q V H Q W I U R P W K H V W X G H Q W 7 K L V L Q F O X G H V E [illegible]
V F K H G X O H L Q I R U P D W L R Q D Q G W U D Q V F U L S W V 7 Z R H [F H S W L R Q V P D \ K
P D \ E H U H O H D V H G X Q O H V V W K H V W X G H Q W U H T X H V W V W K D W L W E H Z L W
U H F R U G V P D \ E H G L V F O R V H G W R S D U H Q W V R I V W X G H Q W V Z K R G H S H Q G
& R G H 6 H F W L R Q

+ % 8 K D V G H V L J Q D W H G [illegible]
D Q G S H U P D Q H Q W D G G U H V V H V P D [illegible]
P D M R U I L H O G V R I V W X G \ F O D V V L I L F D W L R Q V G D W D V H W H E D L Q Y H H G
U H F H Q W H G X F D W L R Q D O L Q V W L W X W L R Q D W W H Q G H G S D U W L F L S D W L R Q L
D Q G K H L J K W R I D W K O H W L F W H D P P H P E H U V D Q G S K R W R J U D S K V

$ W L W V G L V F U H W L R Q W K H L Q V W H [illegible]
R U F X U U H Q W O \ H Q U R O O H G V W X G H Q W Z K R G R H V Q R W Z D Q W K L V K H U G L
+ % 8 5 H J L V W U D U L Q Z U L W L Q J E \ X V L Q J W K H) (5 3 $ 5 H T X H V W W R : L W K K R O
6 X F K Q R W L I L F D W L R Q P X V W E H U H F H L Y H G E \ W K H H Q G R I W K H I L U V W I X O
W K H V W X G H Q W V G L U H F W R U \ L Q I R U P D W L R Q L V Q R W U H O H D V H G H [F H S W
D V D X W K R U L] H G E \ ) (5 3 $

7KH UHTXHVW WR ZLWKGUDZ GLUHFWRU\ LQIRUPDWLRQ ZLOO UHPDLQ LQ HIIHFW
HQUROOHG RU XQWLO WKH VWXGHQW ILOHV D ZULWWHQ UHTXHVW ZLWK
UHTXHVW 7R FRQWLQXH QRQGLVFORVXUH RI VWXGHQW GLUHFWRU\ LQIRUPDWLRQ
UHTXHVW IRU FRQWLQXDQFH PXVW EH ILOHG ZLWK WKH +%8 5HJLVWUDU

+%8 DVVXPHV WKDW IDLOXUH RQ WKH SDUW RI DQ\ VWXGHQW WR UHVSHFW
RI GLUHFWRU\ LQIRUPDWLRQ LQGLFDWHV LQGLYLGXDO DSSURYDO IRU

0HPEHUV RI WKH +%8 &RPPXQLW\ DUH H[SHFWHG WR FRPPLW WKHPVHOY
DFDGHPLF HQYLURQPHQW ZKHUH QR RQH LV DQG FDPSXV OLIH DUH QRW KLQGHUHG E\
RWKHU GUXJV

7KH SRVVHVVLRQ VDOH RU XVH RI DOFRKROLF EHYHUDJHV RQ WKH +R
8QLYHUVLW\ VSRQVRUHG VWXGHQW RUJDQL]DWLRQ RU DW DQ RIIFLDO 8QLYHUVLW\ DQG IDFLO
RI DOFRKROLF EHYHUDJHV DW +RXVWRQ %DSWLVW 8QLYHUVLW\ LV JRYH
DQG 7H[DV 6WDWH ODZ /DZV UHJDUGLQJ WKH SRVVHVVLRQ VDOH FRQ
EHYHUDJHV RZQHG RU FRQWUROOHG E\ WKH 7H[DV $OFRKROLF %HYHUDJH &RPPLVVLRQ
HQIRUFHPHQW LV WKH UHVSRQVLELOLW\ RI WKH +RXVWRQ %DSWLVW 8

,QGLYLGXDOV RUJDQL]DWLRQV RU JURXSV YLRODWLQJ WKH FROOHJH VXEV
VDQFWLRQV E\ WKH 8QLYHUVLW\ DQG RU FULPLQDO SURVHFXWLRQ

3RVVHVVLRQ DQG FRQVXPSWLRQ RI DOFRKROLF EHYHUDJHV E\ DQ\RQH
7KH IROORZLQJ 7H[DV $OFRKROLF %HYHUDJH &RGH 2IIHQVHV DUH &ODV
E\ ILQH QRW WR H[FHHG

- 3XUFKDVH RI $OFRKRO E\ D 0LQRU
- $WWHPSW WR 3XUFKDVH $OFRKRO E\ D 0LQRU
- &RQVXPSWLRQ RI $OFRKRO E\ D PLQRU
- 3RVVHVVLRQ RI $OFRKRO E\ D 0LQRU
- 0LVUHSUHVHQWDWLRQ RI $JH E\ D 0LQRU

3HQDOWLHV IRU WKHVH RIIHQVHV DUH HQKDQFHG DIWHU WKH VHFRQG FRQ
VXVSHQVLRQ RI WKH SHUVRQ¶V GULYHU¶V OLFHQVH ,W LV DOVR XQODZ
DOFRKRO WR D SHUVRQ XQGHU WKH DJH RI 7$%

(YLGHQFH RI XVH RI DOFRKRO VXFK DV HPSW\ DOFRKROLF EHYHUDJH F
LQ D VWXGHQW¶V SRVVHVVLRQ LV DOVR SURKLELWHG

/LJKWHG EHHU VLJQV RU SRVWHUV SURPRWLQJ WKH XVH RU VDOH RI DOFRKROLF
$Q\ VWXGHQW ZKR UHWXUQV WR FDPSXV ZKLOH LQWR[LFDWHG VKDOO E
LQ WKH 6WXGHQW +DQGERRN

&XOSDELOLW\ $V LW LV GLIILFXOW WR DFFXUDWHO\ GHWHUPLQH RQ
DUHD DW WKH WLPH RI WKH DOFRKRO YLRODWLRQ ZLOO JHQHUDOO\ EH

DGYLVHG LQ DGYDQFH WR DYRLG VXFK VLWXDWLRQV ZKLFK PD\ SXW WK

1R SULQWHG GUXJ LQIRUPDWLRQ FDQ UHSODFH WDONLQJ ZLWK D SURIHVVLRQ
VRPHRQH \RX FDUH DERXW KDV DQ DFFRKRO SUREOHP 6XFK OLVWV RU
ZKHWKHU \RX VKRXOG FKHFN RXW WKH SRVVLEOH LQWHUDFWLRQV ZLWK RWKHU
ZLWK UHVSHFW WR DOFRKRO

- 3UHVFULSWLRQ ZLWK DOFRKRO
- ,QFUHDVHG WROHUDQFH RI DOFRKRO
- 3K\VLFDO GHWHULRUDWLRQ
- %ODFNRXWV
- 0RUQLQJ WUHPRUV
- /DUJH DPRXQWV RI PRQH\ VSHQW RQ DOFRKRO

)RU D PRUH H[KDXVWLYH OLVW RI FRKHRDOFRKRO VXESWHGDWHR VDHH
KWWS ZZZ FGF JRYKDEHLWRKDELWVRKHDOWKIRUPD

UHIHUHQFHV ZZZ WDEF VWDWH WX[XV ODZV XQGHUDJHBGULQNLQJBOD

- &ODVV & PLVGHPHDQRUFRKRO DZDUHQHVV RI FRPPXQLW\ VHUYLF
  GD\V GULYHU¶V OLFHQVH VXVSHQVLRQ RU GHQLDO
- ,I PLQRU LV VHYHQWHHQ \HDUV RI DJH RU ROGHU DQG WKH YLRODW
  SXQLVKDEOH E\ D ILQH RI QRW ILQHPHQW LQ MDLO RU ERWK WRDV ZHOO DV
  DXWRPDWLF GULYHU¶V OLFHQVH VXVSHQVLRQ
- $ PLQRU ZLWK SUHYLRXV DOFRKROUHODWHG FRQYLFWLRQV ZLOO KDYH KLV RU KHU
  VXVSHQGHG IRU RQH \HDU LI WKH PLQRU GRHV QRW DWWHQG DOFR
  UHTXLUHG

LQIRUPDWLRQ WKDW D VWXGHQW LV RU KDV EHHQ WUDIILFNLQJ LQ FRQ
ZLWKGUDZ IURP WKQHGEQLWKHVHFXUHVWDQFHV D VWXGHQW ZKR FKR
EH WHPSRXUDULOQGHG E\ WKH $VVRFLDWHG 6WXGHQW RI VWXUKHU DFWLRQ DV G
WKH 6WXGHQW &RGH RI &RQGXFW VHFWLRQ

6WXGHQWV DUH XUJHG WR VHHN KHOS IURWKWKPLQHDQVPRUWRQUWKHGEH
LQ WKH MXGJPHQWDWHW8RVVW IRU 6WXGHQW /LH WKH ZHOIDUH RI V
UHTXLUHV WKDW WKH VWXGHQW UHFHLYH KHOS HLWKHU RQ RII FDP
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I. Policy Statement

Houston Baptist University (HBU) is committed to providing a positive learning and working environment free from discrimination. In support of this commitment, HBU prohibits discrimination and harassment on the basis of age, race, color, religion, sex, national origin, ethnic origin, disability, genetic information, covered veteran status, and any other basis protected by law. Discrimination and harassment are incompatible with HBU's mission to provide a learning experience that instills in students a passion for academic, spiritual, and professional excellence as a result of our central confession, "Jesus Christ is Lord", and can threaten the educational experience, careers and well-being of members of the HBU community, including staff, faculty, students, and visitors.

The Chief Financial Officer/Chief Operations Officer (CFO/COO) is the Title IX Coordinator, as well as the Equal Opportunity/Affirmative Action Officer, and is the person designated by the University to coordinate its efforts to comply with and to carry out its responsibilities under Title IX of the Education Amendments of 1972 (Title IX), The Age Discrimination Act of 1975, and other equal opportunity and affirmative regulations and laws, and is responsible for overseeing and in administering this policy. Inquiries about HBU's policies and compliance with Title IX, The Age Discrimination Act of 1975, or the aspects of HBU's equal opportunity or affirmative action programs should be directed to:

Sandra N. Mooney
Chief Financial Officer/Chief Operations Officer
Houston Baptist University
7502 Fondren Road
Houston, TX 77074
281-649-3256
titleix@hbu.edu

The Title IX Coordinator, or their designee, can provide information about HBU's policies regarding Title IX, and will ensure that such complaints are addressed by the appropriate University officials. The Title IX Coordinator will assist the parties in receiving support services and will facilitate any interim measures during the investigation. For additional information or inquiries regarding Title IX, you may also visit http://wdcrobcolp01.ed.gov/CFAPPS/OCR/contactus.cfm for the address and phone number of the U.S. Department of Education office that serves your area, or call 1-800-421-3481.

The Dean of Student Success, the Director for the Testing and Disability Services, and the Director of Human Resources are the persons designated by the University to coordinate its efforts to comply with and carry out the responsibilities under Section 504 of the Rehabilitation Act of 1973 (Section 504). A qualified individual with a disability who desires assistance within the University to seek a reasonable accommodation may contact the following:

For students:

Director, Testing and Disability Services
Houston Baptist University
7502 Fondren Road
Houston, TX 77074
281-649-3647
504@hbu.edu

For employees:

Director, Human Resources
Houston Baptist University
7502 Fondren Road
Houston, TX 77074
281-649-3321
humanresources@hbu.edu

III. Prohibited Discriminatory Conduct

HBU prohibits discrimination, harassment, sexual misconduct and retaliation, as defined herein, and complaints alleging conduct in violation of this policy may be pursued using the grievance procedures outlined below.

A. Discrimination is conduct that excludes an individual from participation in, or denies an individual the benefits of, employment, education, or participation in a University program or activity, or conduct that otherwise adversely affects a term or condition of an individual's employment, education, or participation in a University program or activity, based on an individual's age, race, color, religion, sex, national origin, ethnic origin, disability, genetic information, covered veteran status, or any other basis protected by law. This includes failing to provide reasonable accommodation, consistent with state or federal law, to qualified individuals with disabilities.

   For purposes of this policy, gender expression means the way in which one expresses one's gender identity in terms of behavior, appearance, speech and movement.

B. Harassment is prohibited by this policy if it is based on an individual's age, race, color, religion, sex, national origin, ethnic origin, disability, genetic information, covered veteran status, or any other basis protected by law. Harassment can be verbal, visual, physical or communicated in

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IV. Mandatory Reporting of Sexual Harassment, Sex -Based Discrimination and Sexual Misconduct Involving Stu dents

All University employees must promptly report information they have about alleged or possible sexual harassment, sex-based discrimination or sexual misconduct involving students to the Title IX Coordinator, except employees who are statutorily prohibited from reporting such information, including licensed health-care professionals and members of the clergy. Upon receiving the information, the Title IX Coordinator will evaluate the information and determine what other actions should be taken.

V. Confidentiality

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HBU will endeavor to keep the identity of a complainant and information learned in the investigation of a complaint confidential if requested. However, HBU cannot guarantee confidentiality for example, where it would conflict with the University's obligation to investigate meaningfully, take corrective action, comply with the intent of this policy, or fulfill its legal obligations.

Students should be aware that employees of HBU may have an obligation to report incidents to the Title IX Coordinator. Students who want information about an incident to remain ly, tak^ M ч ay yesh to

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B. Resolution
For the pr ocedures for resolving a complaint against a student, see the Code of Student Conduct.

Upon receipt of a complaint or report alleging conduct in violation of this policy, HBU will take prompt and equitable action consistent with University policy, applicable laws and regulations. If

At any time during the informal process, either party, as well as the Title IX Coordinator or his/her designee, can cease the informal process and invoke the formal resolution process.

3. Formal Process and Resolution

Step 1: If the formal resolution process is invoked, the Title IX Coordinator or his/her designee will provide information to the complainant and respondent about the policy and procedures and will also consider whether interim measures are deemed appropriate under the circumstances.

Step 2: The Title IX Coordinator or his/her designee responsible for handling the complaint (including but not limited to the Deputy Title IX Officers), as applicable, may personally conduct a fair and impartial investigation of the alleged policy violations, or he/she may designate one or more impartial investigators from a pool of trained, full-time employees to conduct the investigation. The University may also hire an outside investigator to conduct the investigation when deemed appropriate. All HBU community members are required to cooperate in an investigation.

During a formal investigation, the investigator(s) will attempt to interview both the complainant and the respondent. The complainant and the respondent may each consult with a collegial or professional support person/advisor (Advisor). The complainant may have their Advisor attend their interview, and the respondent may have their Advisor attend their interview. If either party selects an attorney as the Advisor, the party should provide the investigator(s) responsible for investigating the complaint at least one week's notice before any meeting or interview the Advisor will attend. The Advisor does not participate directly nor make any type of representation or argument during any meeting or interview in which the Advisor is present. The investigation may also include interviews with other witnesses and other information collection. If the Title IX Coordinator or his/her designee is aware of information that is relevant to the investigation, this information may be provided to the investigator(ti" ti m roy

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